

# City of Bainbridge Main Street Façade Incentive Grant Program

The Bainbridge Main Street Façade Incentive Program is funded and is administered by the Bainbridge Downtown Development Authority.

Monies are available for exterior improvements only, and may be applied to a front, side or rear façade, provided the façade faces a public street or parking area. The program is designed to give property owners and business owner's financial assistance for façade improvement. A maximum amount of \$1,000 per building is available.

## Grant Information

1. Funding is available only to businesses located in the Downtown Development Authority boundaries.
2. All funding must be approved prior to any work beginning by the Downtown Development Authority and the Historic Preservation Commission (if applicable).
3. Grant money will be paid upon **completion** of the project, once proper documentation is turned in to the Main Street office.
4. After inspection of property to insure that work completed complies with that submitted and approved through the application process, you will be reimbursed by the City of Bainbridge Main Street the amount originally agreed upon in the grant application.
5. Historic/architecturally significant buildings will be given priority. The Development Authority reserves the right to reduce the amount of matching funds awarded based on the number of applications and the merit of projects proposed.
6. Project should have impact on the downtown streetscape.
7. Visually prominent and economically blighted buildings will be given priority.
8. **Projects must be completed within 90 days from board approval. The DDA will consider extending the time period in cases of delay due to a holdup with material.**

## Guidelines for Façade Improvements

1. The Downtown Development Authority utilizes the Secretary of Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings as a guide when making recommendations.
2. Planned improvements must preserve the architectural integrity of the building and restore, when possible, the historic appearance of the façade.
3. Historic paint colors should be used to maintain the historical character of downtown.
4. The surface cleaning of structures must be by the gentlest methods available. Inappropriate chemical cleaners should be avoided due to possible damage of aged building components.
5. Sandblasting is NOT an approved method of cleaning.
6. The size, color and shape of a sign should compliment the building and add to the historic flavor of the area. All signage must comply with local sign ordinances.

## **Improvements that qualify for façade incentive assistance**

1. New paint applied to existing painted exterior walls.
2. Replacements or additions of awnings to facades.
3. Door and window improvements.
4. Replacement or improvement to existing signs.
5. New façade applications to damaged or visually unpleasant exterior walls.
6. Renovations which compliment the historic characteristics of buildings.
7. Replacement of or uncovering of architectural features of buildings (ex. The removal of tin to uncover original brick façade).

## **Secretary of the Interior's Standards for the Treatment of Historic Properties**

1. A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces and spatial relationships.
2. The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces, and spatial relationships that characterize a property will be avoided.
3. Each property will be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or elements from other historic properties, will not be undertaken.
4. Changes to a property that have acquired historic significance in their own right will be retained and preserved.
5. Distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize a property will be preserved.
6. Deteriorated historic features will be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature will match the old in design, color, texture, and, where possible, materials. Replacement of missing features will be substantiated by documentary and physical evidence.
7. Chemical or physical treatments, if appropriate, will be undertaken using the gentlest means possible. Treatments that cause damage to historic materials will not be used.
8. Archeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.
9. New additions, exterior alteration, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work shall be differentiated from the old and will be compatible with the historic materials, features, size, scale, and proportion, and massing to protect the integrity of the property and its environment.
10. New additions and adjacent or related new construction will be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

## Façade Incentive Grant Program Application

(Projects must be completed within 90 days from board approval. The DDA will consider extending the time period in cases of delay due to a holdup with material.)

Applicant Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Type of improvements you are planning. Check all that apply to your project:

Paint  Awning  Building Wash  Awning Wash

Other: \_\_\_\_\_

### Please attach the following:

1. Contractor's cost estimate or bid on contractor's letterhead
2. Letter of consent from property owner if the applicant is a tenant.
3. Photograph of existing building.
4. Rendering of proposed project.
5. Paint samples (when applicable).

Please provide a brief description of work to be done: \_\_\_\_\_

Total cost of improvements: \$ \_\_\_\_\_

Amount requested: \$ \_\_\_\_\_ (up to \$1,000)

I do hereby swear or affirm that the information provided herein is true, complete and accurate, and I understand that any inaccuracies may be considered just cause for invalidation of the application. I understand that in order for my request for matching funds to be approved, I must agree to work with and follow the recommendations of the Downtown Development Authority Design Committee. I also understand that monies are granted on a reimbursement basis; following completion of work and that improvements/changes not approved by the Downtown Development Authority Design Committee will not be funded.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Date received by Main Street office: \_\_\_\_\_

### To be filled out by the Main Street Office:

Reviewed by Downtown Development Authority Board on \_\_\_\_\_

Approved \_\_\_\_\_

Scope of Work \_\_\_\_\_

Specific Recommendation(s) \_\_\_\_\_

Denied \_\_\_\_\_

Reason(s) \_\_\_\_\_

Amount Granted \$ \_\_\_\_\_