

**UNOFFICIAL MINUTES**  
**CITY OF BAINBRIDGE, GEORGIA**  
**COUNCIL CHAMBERS OF CITY HALL**  
**TUESDAY, SEPTEMBER 18, 2007**  
**6:30 P.M.**

PRESENT: MAYOR MARK HARRELL, PRESIDING

ALDERMEN: ROSLYN PALMER, JOE SWEET, EDWARD REYNOLDS,  
ROLFE HUNT AND LUTHER H. CONYERS, JR.

ABSENT: GREG WADDELL

OTHERS: CHRIS HOBBY, CITY MANAGER AND LISA TAYLOR,  
DIRECTOR OF GENERAL ADMINISTRATION

GUESTS: BRENNAN LEATHERS, TED SNELL, JIM SMITH, LARRY  
STEINER, MIKE CONDER, JIM YORK AND BRYAN  
BARNETT.

**INVOCATION AND PLEDGE TO THE FLAG**

Mayor Harrell called the meeting to order at 6:30 p.m. After the call to order Alderman Reynolds gave the invocation and all those assembled pledged allegiance to the flag of the United States of America.

**APPROVAL OF MINUTES OF REGULAR SESSION – September 4, 2007**

**APPROVAL OF MINUTES OF PUBLIC HEARING – September 11, 2007**

Upon motion by Alderman Reynolds, seconded by Mayor Pro Tem Conyers, and unanimously carried, the Council in a 5-0 decision approved the minutes of the regular session held September 4, 2007 and the public hearing held September 11, 2007.

**RECOGNIZE VISITORS AND DELEGATIONS**

None.

**PUBLIC HEARING – FY 2008 BUDGET**

Upon motion by Alderman Hunt, seconded by Mayor Pro Tem Conyers, and unanimously carried, the Council in a 5-0 decision to open the public hearing. City Manager Hobby stated he had intended to discuss the reclassification of six positions at Public Safety, at the budget presentation this past Tuesday. With in the budget document you will notice that we have included four police and four fire position (we already have two firefighter only positions). These are intended to be filled by officers who hold single certifications; either as a certified police officer or a certified firefighter. By having eight of these positions we are allowing for one per shift with the hope being that this will facilitate full staffing with the department. This is NOT intended to be a first step towards the establishment of two departments. It is simply an experiment to see if this one minor concession will solve our staffing issue within the department and lead us away from having six to eight perpetually vacant positions. The persons hired for these positions will be paid five percent less that a dual certified officer with similar

experience. Council members Hunt, Palmer, Reynolds, and Sweet expressed concern about hiring people without dual training. The department has been a Public Safety Department since the eighties. The goal of a public safety department is to save the taxpayers money, provide better and faster service. The council members believe hiring dedicated single-role personnel in a division set up to perform both services would eventually lead to the functions being split back into two departments. There were no other public comments. Upon motion by Alderman Palmer, seconded by Alderman Sweet, and unanimously carried the Council in a 5-0 decision to close the public hearing.

#### **CONSIDERATION OF ADOPTING FY 2008 BUDGET**

Upon motion by Alderman Hunt, seconded by Mayor Pro Tem Conyers, to approve the 2008 Budget as presented except for taking out a plan for hiring of single-role police officers and firefighters to fully staff the Public Safety division.

#### **SECOND READING OF PURCHASING POLICY AND CONSIDERATION OF PURCHASING POLICY ADOPTION (ORDINANCE #600)**

Upon motion by Alderman Palmer, seconded by Alderman Sweet, and unanimously carried, the council in a 5-0 decision to approve Ordinance #600 with the following changes: Page 3 (e) Criteria for purchases and bids. (1) The following requirements for purchases and bidding shall be in effect. Purchases less than \$1,000.00. Purchases less than \$1,000 shall be authorized by respective department heads that are required to document in writing their efforts to obtain at least three verbal or written quotes or bids

for each purchase. Documentation of competitive pricing based on common specifications will be attached to the requisition and all associated paperwork, including the invoice. Purchases between \$1,000.00 and \$2,999.00. The department head, together with the city manager, shall authorize purchases between \$1,000.00 and \$2,999.00. All such purchases shall require informal (non-advertised, non-sealed) bids. These may be verbal or facsimile as long as written documentation of the competitive pricing and bidding process is attached to the purchase order requisition and other associated paperwork, including standard specifications or requirements, if applicable. A minimum of three bids must be obtained from qualified vendors who regularly offer or carry the items or services to be purchased. Strict paragraph three of section (e). (5) Upon not receiving any sealed bids following two lawfully advertised bids, and following approval by the mayor and council, the city manager shall be authorized without additional advertisement to seek and obtain sealed competitive bids from at least three vendors who commonly deal in such supplies, materials, equipment or vehicles. No purchase in excess of \$3,000.00 shall be authorized to be purchased in this method. Further, this policy shall not be applicable to public works projects, as defined by O.C.G.A. & 36-91-1, et seq.

**CONSIDERATION OF ANNEXATION REQUESTS:**

- A. Bainbridge High School (Highway 84 East location) – Ordinance #601**
- B. Mike Conder – Highway 27 South Property**

Upon motion by Alderman Hunt, seconded by Alderman Reynolds, and unanimously carried, the Council in a 5-0 decision to adopt ordinance #601 to complete the formal process of the annexation of Bainbridge High School (Highway 84 East location).

Upon motion by Alderman Hunt, seconded Alderman Sweet, and unanimously carried, the Council in a 5-0 decision to authorize the provision of city services contingent upon annexation of the property location on U.S. Highway 27 South approximately 142.763 acres of land and to assign the issue to the Planning Commission for appropriate review and zoning.

**ADOPTION OF RESOLUTION – TRANSMITTAL OF SOLID WASTE  
MANAGEMENT PLAN**

Upon motion by Alderman Sweet, seconded by Mayor Pro Tem Conyers, and unanimously carried, the Council in a 5-0 decision to adopt a resolution to transmit the City of Bainbridge Solid Waste Management Plan to the Georgia Department of Community Affairs for review.

**CONSIDERATION OF STREET CLOSURE REQUEST FROM MS. DORINDA  
LAMBERT  
ON BEHALF OF FIRST UNITED METHODIST CHURCH**

Upon motion by Alderman Palmer, seconded by Alderman Reynolds, and unanimously carried, the Council in a 5-0 decision to grant a request to close Florida Street from Shotwell to Troupe on Friday, September 21, 2007 from 9 p.m. to 12 midnight. This Closure will be in conjunction with a 5<sup>th</sup> Quarter event that is held at rotating churches within the community following home football games.

## CONSENT AGENDA

### Bids:

- |    |  |             |
|----|--|-------------|
| 1. | SOUTHEASTERN COMMERCIAL TIRE<br>ALBANY, GA<br>TIRES FOR WHEEL LOADER | \$ 3,850.00 |
| 2. | H.D. SUPPLY<br>TALLAHASSEE, FL<br>WATER METERS                       | \$ 5,362.20 |

### Bills:

- |    |  |             |
|----|--|-------------|
| 1. | GENESIS GROUP<br>TALLAHASSEE, FL<br>INVOICE #: 071880003                           | \$16,521.94 |
| 2. | DRILLERS SERVICE, INC.<br>HICKORY, NC<br>PUMP REPAIR                               | \$ 4,825.50 |
| 3. | GMA (WORKERS COMP)<br>ATLANTA, GA<br>WORKERS COMP FUND REIMBURSEMENT               | \$ 9,896.42 |
| 4. | YORK & ASSOCIATES ENGINEERING, INC.<br>BAINBRIDGE, GA<br>INVOICE #: 279            | \$15,000.00 |
| 5. | SOUTHERN TRIAD CONSTRUCTION<br>BAINBRIDGE, GA<br>FINAL PAY REQUEST (POTTER STREET) | \$23,832.57 |
| 6. | STATE OF GEORGIA<br>ATLANTA, GA<br>DRINKING WATER FEES (CONTRACT)                  | \$10,050.00 |
| 7. | DECATUR COUNTY COMMISSIONERS<br>BAINBRIDGE, GA<br>LANDFILL/INMATE CHARGES          | \$35,763.60 |

Upon motion by Alderman Reynolds, seconded by Alderman Sweet, and unanimously carried, the Council in a 5-0 decision to approve the bids and pay the bills.

**MAYOR APPOINTMENTS**

Mayor Harrell announced Dick Ivey had resigned from Industrial Development Authority. Upon motion by Alderman Reynolds, seconded by Alderman Palmer, and unanimously carried, the Council in a 5-0 to approve the Mayor's appointment of Keith Lyle to the Industrial Development Authority.

**ADJOURNMENT**

With there being no further business, Mayor Harrell adjourned the meeting.

BY: \_\_\_\_\_  
MARK HARRELL, MAYOR

ATTEST: \_\_\_\_\_  
LISA TAYLOR, CITY CLERK